## PLANNING AND DECISION-MAKING PROCESS DISTRICT-LEVEL

BQA (LOCAL)

District-wide Educational Improvement Council In compliance with law, the District shall establish a District-wide Educational Improvement Council (DEIC) to advise the Board or its designee in establishing and reviewing the District improvement plan [see BQ], as well as the District's educational goals, performance objectives, and major District-wide classroom instructional programs.

**Board's Designee** 

The Superintendent shall serve as the Board's designee and shall regularly consult with the council. The Superintendent may delegate appropriate staff to attend council meetings.

Meetings

The facilitator of the council shall set its agenda and shall schedule at least two meetings per year, including the public meeting required by law, in consultation with the Board's designee.

**Communications** 

The Superintendent shall ensure that the District-level council establishes communication strategies to periodically obtain broadbased community, parent, and staff input and provide information to those persons regarding the recommendations of the council.

Composition

The council shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

Selected Representatives Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.

**Parents** 

The council shall include at least two parents of students currently enrolled in the District. The Superintendent shall, through various channels, inform all parents of District students about the council's duties and composition and shall solicit volunteers.

Community Members The council shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that community residents are informed of the council and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

Business Representatives The council shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several

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methods of communication to ensure that area businesses are informed of the council and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

## Professional Staff Elections

Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.

Classroom teacher representatives shall comprise at least twothirds of the total professional staff representation on the council and shall be nominated and elected by classroom teachers assigned to each respective campus.

The council shall include classroom teachers from the following representative groups:

- 1. Elementary (prekindergarten–grade 5) classroom teachers, including at least one special education teacher.
- 2. Middle school (grades 6–8) classroom teachers.
- 3. High school (grades 9–12) classroom teachers, including at least one teacher each from each of the core subject areas of language arts, mathematics, science, and social studies.
- 4. Classroom teachers in grades 6–12 from the remaining secondary subject areas.

No more than one teacher from each school shall be elected to the council. A majority vote of the council shall be required to waive this provision.

At least one campus-based nonteaching professional representative shall be nominated and elected by the campus-based nonteaching professional staff.

At least one District-level professional representative, other than the Superintendent, shall be nominated and elected by the Districtlevel professional staff.

### Elections Procedures

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the council. [See DGA]

A nominee must consent before the person's name may appear on a ballot. Election of the council shall be held at a time determined by the Board or its designee.

#### **Terms**

All representatives shall serve staggered two-year terms and shall be limited to two consecutive terms on the council.

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### Vacancy

If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election. If a vacancy has not been filled after a special election, a person willing to volunteer may be appointed with the recommendation of a majority of DEIC members presenting and voting at the meeting where the appointment is considered.